

Software Academy

Content catalog for Prismo 360

Courses

Improve your skills and learn best practices in Software Academy.

IT administrators, operations managers, QA supervisors, label designers, and others can take specialized Academy courses and learn to use Software products to effectively design, manage, print, use applications, and automate labeling in your printing environment.

Academy courses range from 30 minutes to several hours and include interactive labs and quizzes to test your skills. We regularly add and update Academy courses.

Collection	Course Title	Difficulty	Description	Learning goals
General Knowledge	How to translate courses in Software Academy	Beginner	Learn how to translate Academy courses into your preferred language.	Learn how to translate Academy courses using Software Academy tools. Learn how to translate Academy courses using your browser tools.
General Knowledge	Learning in the Academy	Beginner	Welcome to the Academy. This course will teach you how to use our learning system.	How to navigate within the academy and courses. About the key training tools, like courses and certifications. How to submit quiz answers and lab files for grading.
General Knowledge	Introduction to Dynamic Labeling	Beginner	This course introduces the concept of Dynamic Labeling. You'll learn about the benefits, how it's used, and how it impacts labeling changes. You'll also get to see some relatable examples.	Learn the differences between static and dynamic labeling. Learn the benefits of dynamic labeling. Learn how dynamic labeling is utilized. See some relatable examples of how label changes are addressed using both static and dynamic labeling.
Starting with Prisym 360	Terminology and Fundamentals Hands-On Labs	Beginner	Hands-on activities for you to perform as a follow-up to the Terminology and Fundamentals course.	Login to Prisym 360. Create a folder and subfolders. Upload and image and PDF. Change approval states. Change availability.
Starting with Prisym 360	What is Prisym 360	Beginner	What exactly is Priysm 360 and where does it get its data from.	What is Prisym 360. Where does Prisym 360 get its data from.

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Starting with Prisma 360	Terminology and Fundamentals	Beginner	Basic terminology used throughout the courses, navigating around the system, different types of entities, and their approval states in Prisma 360.	Basic Prisma 360 terminology. How to login into Prisma 360. How the entity Store works. How to create Folders and Entities. Different approval states. Version control. Entity availability.
Starting with Prisma 360	Data Structures	Beginner	Overview of Schemas, Tables, and Records	About extending Global schemas. How to create new schemas. How to create a new table. How to enter records into a table.
Starting with Prisma 360	Data Structures Hands-On Labs	Beginner	Hands on activities for you to perform as a follow up to the Data Structures course.	Login to Prisma 360. Create a new table. Create new records. Approve records. Create new versions of a record.
Prisma 360 Label Design	Using Label Stocks	Beginner	Overview of label stock entities	What is a label stock. Label stock types. Printing marks. Change stock notifications.
Prisma 360 Label Design	Using Label Stock Hands-On Labs	Beginner	Hands-on activities for you to perform as a follow-up to the Using Label Stock course.	Create a continuous thermal label stock. Create a page printer label stock. Approve the two label stocks created.
Prisma 360 Label Design	Creating a Basic Label Format	Beginner	Creating a basic label by adding objects, text, and barcodes to a label format. Assigning a sample record to the label.	The anatomy of a label. How to create a new label format. Parts of the design window. The basic design tools and how to use them. How to use fabricated data. How to add static and variable text. How to add barcodes to a label format. How to print from design view.

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Prisym 360 Label Design	Sub-Labels on a Label Format	Intermediate	How to add sub-labels to your label formats.	What is a sub-label. Use a variable text sub-label. Use a static text sub-label Update a sub-label used on a label format
Prisym 360 Label Design	Reformatting a Date Variable	Intermediate	This course explains how to change the formatting of a date variable on a label format.	Create a label-side calculation. Change the formatting of a date variable. Use calculations on a label format.
Prisym 360 Label Design	Adding Layers to a Label Format	Intermediate	This course explains how to create and delete layers, move objects to a layer, and also how to hide/show a layer based on data.	What is a layer. Using an image as a background layers. How to create a layer.
Prisym 360 Workflow Template and Approval Requests	Workflow Templates and Approval Requests	Beginner	This course covers creating and the different parts of a Workflow Template. Creating, starting, voting, and completing an Approval Request.	How the approval process works. What is a workflow template. How to create workflow templates. What is an approval request. How to crete an approval request.
Prisym 360 Workflow Template and Approval Requests	Workflow Templates and Approval Requests Hands-on Labs	Beginner	Hands-on activities for you to perform as a follow-up to the Workflow Templates and Approval Requests course.	Create a Workflow Template Create an Approval Request
Prisym 360 Phrases and Translations	Phrase Tables and Translations	Beginner	A simple look at phrase translations. Creating a phrase table, configuring the table, and adding new keys and translations to that table.	Create a phrase table. Configure Phrase tables. Create phrase keys. Enter translations.

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Prisym 360 Phrases and Translations	Phrase Tables and Translations Hands-On Labs	Beginner	Hands on activities for you to perform as a follow up to the Phrase Tables and Translations course.	Create a phrase table. Configure the phrase table. Enter Phrase keys. Enter translations on records.
Prisym 360 Phrases and Translations	Advanced Phrases and Translations	Intermediate	This course takes you through the advanced menus in phrase tables as well as creating plural rules for each of the translation definitions.	Create plural rules. Add variables to a phrase. Reuse a phrase definition. Use plural rules. Create and use translations requests.
Prisym 360 Phrases and Translations	Using Language Specializations in workflow Templates and approval Requests	Intermediate	This course goes over how to add specialists to a workflow template and also how to use that workflow template in an approval request.	Create a workflow template with specializations. Use an approval Request with specializations.
Prisym 360 Security and Administration	Administrators' Initial Settings	Beginner	This course takes you through some of the initial settings administrators need to set.	What Action Verifications settings are and how to set them. How to set Deployment Properties. How to add new languages. How to set notification preferences.
Prisym 360 Security and Administration	Managing Users and Groups	Beginner	This course goes over creating and maintaining Users and Groups and all the features located under the Security option.	To set up Users and Group. To set up AD security sources. About permissions.
Prisym 360 Security and Administration	Managing Language Specializations	Intermediate	This course teaches IT and Administrators how to set up and assign Language Specializations.	What language specializations are. How to create specialization groups. How to add specialiations to entities.

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Prisym 360 Security and Administration	Adding and Maintaining Printers	Beginner	This course takes you through creating new printers, maintaining the printer queues and looking at print jobs.	What a printer entity is. What Native and Windows printers are. How to create a printer entity. About print jobs. About printer queue management.
Prisym 360 Security and Administration	Configuring Workstations	Beginner	This course is designed for IT and system administrators. It covers how to create and configure print workstations.	What a Workstation is. How to create a new workstation. How to add and delete printers to a Workstation. How to add and delete front ends to a Workstation. To assign the correct version of a custom schema to the Workstation. Generate a Workstation URL.
Prisym 360 Security and Administration	Managing Prisym 360 Licenses	Beginner	This course takes you through the process of removing an expired license and adding a valid one.	Request a license. Delete a license. Add a new license.
Prisym 360 Security and Administration	Installing a Prisym 360 Client	Beginner	This course takes you through installing a Prisym 360 Client on both a SaaS and On-Premise system.	What are Web Clients What is Validation. How to install an On-Premise Client. How to install a SaaS Client.
Prisym 360 Blueprint Front Ends	Blueprint Front End Overview	Beginner	Overview of the different Blueprint Front Ends.	Batch/Work Order Print Front End. Batch/Work Order Reprint Front End. Batch/Work Order ReworkFront End. Batch/Work Order ReconcileFront End. Batch/Work Order Print On Demand Front End. Product Label Print Front End. Product Label Reconcile Front End. Approved Label Front Ends
Prisym 360 Clinical Trials	Introduction to Clinical Trials in Prisym 360	Beginner	Overview of the Clinical Trial Creation Process and the Clinical Label Front Ends	Clinical Trial Structure. Creation Process. Label Types. Randomization. Clinical Label Front Ends.

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Prisym 360 Clinical Trials	Using Regulatory Rules in Labels and Data	Intermediate	This course takes you through the basics of what are Regulatory Rules, how to create them on labels and tables and how to evaluate the results.	Learn about the Rules Engine Learn how to create label and data rules Learn how to evaluate the results
Prisym 360 Clinical Trials	Clinical Trial Structure and Elements	Beginner	This course provides an overview of the clinical trial process using Prisym 360, detailing the creation and management of programs, studies, and label records.	Create a Program Create a Study Basics of Master Label Text (MLT) Basics of Country Label Text (CLT) Create a Study Label Record
Prisym 360 Clinical Trials	Working with Master Label Text and Country Label Text Records	Intermediate	Learning how to create and use MLTs and CLTs	What is MLT How to create an MLT record What is CLT How to use the CLT Wizard How to use the CLT Picker in a label record
Prisym 360 Clinical Trials	Importing Randomization in Clinical Trials	Intermediate	This course is designed to guide you through the process of importing randomization data for clinical trials using the PRISYM 360 platform. You will learn about the different file types supported and the steps involved in the import process.	Understand the purpose and functionality of the Randomization Core Import tool. Successfully upload and configure a randomization import file. Map imported data to Prisym 360 fields. Manage approval requests related to randomization data. Locate supporting documentation associated with the randomization.

Learning Paths & Certifications

Certifications bundle multiple courses on a specific topic. Complete all courses in the certification to receive your certificate, which you can share on your CV or LinkedIn.

Certifications expire after a couple of years. You can renew them.

Title	Time estimate	Description	Recommended for
Prisym 360 Design Essentials	8.75 h	This certificate is designed for label designers, giving them the basics of Prisym 360 and the basics of creating labels effeciently.	Label designers, IT, Application developers,
Prisym 360 Workshop Basics	7 h	This certificate is required for all participants in the Prisym 360 Workshop. You will need to complete all of the courses prior to the start date of your workshop. The workshop is a gathering information process used by Prisym 360 to help configure your company's system at the beginning of the implementation process.	Everyone attending the Prisym 360 Design Workshop
Prisym 360 IT / Admin Essentials	5 h	This certificate is designed for IT and Prisym 360 Administrators to get the system ready for users to use.	Administrators, IT personnel
Managing Prisym 360 Phrases	6 h	This certificate is designed for language specialists, translators, Phrase specialists, and administrators.	Language Specialist, Phrase Specialists, Administrators
Prisym 360 Clinical Trial Essentials	4.50 h	Get familiar with the basics of Clinical Trials, including their structure, MLT, CLT, randomization, Regulatory Rules, and the Clinical Trial print front ends.	All users who are going to be creating and using Clincial Trials

